



MEMORANDUM

DEPARTMENT OF TRANSPORTATION AND FLOOD CONTROL DISTRICT

DATE: July 17, 1984

FROM: C.H. Huckelberry, R.L.S., P.E.

TO: Distribution

SUBJECT: Alley, Drainageway and Easement Maintenance Procedure.

Attached please find copies of our Alley, Drainageway and Easement Maintenance Procedure, which becomes effective immediately.

Please have all personnel review and familiarize themselves with this procedure so they may understand and relay the information to the public.

Dist:

L. Maucher
T. McGovern
J. McLain
S. Shields
M. Spies
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CHH/MH/cs

ALLEY, DRAINAGEWAY AND EASEMENT MAINTENANCE PROCEDURE

This policy is to clarify the position of the Pima County Department of Transportation and Flood Control District as it pertains to maintenance of alleys and easements.

It is the general policy of Pima County that maintenance of alleys, easements and natural drainageways shall be, with few exceptions, the responsibility of adjacent property owners. The following information shall be used to clarify policies and procedures concerning Pima County's routine maintenance effort in these areas.

I. ALLEYS

Generally, the Pima County Department of Transportation and Flood Control District will perform maintenance on an alley when its surface condition becomes such that vehicular traffic is extremely difficult or impassable. The conditions that routinely exist and for which we receive complaints and the recommended responses are:

A. Garbage

Garbage removal shall be the responsibility of adjacent property owners. Complaints received by the Department of Transportation and Flood Control District Offices concerning alley garbage not directly behind the complainant's property, shall be referred to the Environmental Quality Division of the Health Department.

B. Trash

Trash (versus garbage) removal shall be the responsibility of adjacent property owners. If trash accumulation is such that it harbors unwanted animals, the complaint is to be referred to the Environmental Quality Division of the Health Department. If trash accumulation is a fire hazard, then the appropriate fire district will be notified.

C. Excessive Weed Growth

Excessive weed growth on the half of the alley adjacent to the property owner shall be the responsibility of that particular property owner. Weed growth which represents a fire hazard shall be referred to the appropriate fire district, and they shall contact the property owner for clean up.

D. Surface Erosion and Other Irregularities

Erosion and pondings from storm water shall be the responsibility of Pima County, Division of Operations and Maintenance. Decisions concerning repair response shall be contingent primarily on the need for refuse collection and, secondarily, to allow for individual vehicle accessibility.

E. Obstruction

Blockages or other obstructions will be referred to the Director's Office for evaluation and subsequent referral to the appropriate division.

II. UTILITY EASEMENTS

Utility easements are not maintained by Pima County and are left in the natural state, or maintained by adjacent property owners at their discretion.

III. DRAINAGEWAYS

Drainageways are generally in two categories; natural and constructed, with the category defining the Pima County maintenance response.

A. Natural

Natural drainageways will generally not be maintained by Pima County unless the drainageway condition is such that it represents a potential flooding problem to private property, or endangers the transportation system. Repairs to natural drainageways are generally limited to the area of the road right-of-way, nearby eroded banks, and inlet and outlet portions of drainage facilities.

B. Constructed

All maintenance and repairs required in constructed drainageways shall be the responsibility of Pima County Department of Transportation and Flood Control District.

C. Obstructions

Blockages or other obstructions which divert or otherwise interfere with the natural free flow of storm water is to be referred to the Floodplain Management Section for review and evaluation.

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Authorized By: C. Dickson